

APPENDIX V

Cash For Weapons Programs

V-1. Responsibilities.

a. The task force commander establishes policies and procedures for a cash for weapons program. The task force commander delegates responsibility for organizing and executing the cash for weapons program to a subordinate unit commander. The mission commander provides the responsible commander with augmentation and resources as required to perform this task.

b. The unit commander responsible for the cash for weapons program is responsible for all operational, logistical and legal aspects of the program, including property accountability, physical security, chain of custody, and funds certification and accountability. Weapons and munitions procured during a cash for weapons program become U.S. government property at the time they come under U.S. control.

c. The unit commander executing a cash for weapons program will secure augmentation from the task force commander.

(1) Finance Officers, with the appropriate currency, to disburse funds. This function may be accomplished by unit personnel, trained and appointed by the Finance Office, as Class A agents.

(2) Property Book Office personnel to receive and establish supply accountability of the weapons and munitions.

(3) Infantry or Military Police units to provide physical security of the turn-in and storage sites.

(4) Judge Advocate General lawyers, experienced in contract and international law, to advise the commander.

(5) Comptroller or Resource Management Office personnel to certify funds, and to advise the commander on how available funding may be used.

(6) A secure weapons holding area / ammunition supply point to store the weapons and munitions.

(7) Explosive Ordnance Disposal personnel to defuse, disarm or destroy questionable munitions.

(8) Psychological Operations personnel to advertise and build popular support for the program with the local populace.

(9) Civil Affairs personnel to coordinate support with local government officials and civic leaders.

(10) Contracting Office support to train and appoint unit personnel as field ordering officers.

d. The unit commander responsible for executing the cash for weapons program nominates unit personnel for training and appointment as field ordering officers and Class A Agents for the cash for weapons program. These personnel will be designated to support only the cash for weapons program.

e. The Theater Contracting Officer supports the unit commander responsible for the cash for weapons program by training, appointing and managing field ordering officers.

(1) The Contracting Officer develops special training and appointment instructions for field ordering officers supporting the cash for weapons program.

(2) The Contracting Officer, together with the Resource Management Officer and the contract law attorney, trains field ordering officers and Class A Agents for the cash for weapons program.

(3) The Contracting Officer appoints field ordering officers as required who are authorized solely to support the cash for weapons program.

f. The Resource Management Officer (RMO) trains field ordering officers and Class A Agents to support the cash for weapons program. The RMO certifies funds for the cash for weapons program.

g. The Finance Office trains, appoints and manages Class A Agents as required to support the cash for weapons program.

V-2. Procedures.

a. The task force commander directs the establishment of a cash for weapons program in the OPLAN or OPORD. The OPLAN or OPORD establishes goals and guidelines for the program. The mission is assigned to a subordinate unit commander for detailed planning and execution.

b. The responsible unit commander staffs and plans the cash for weapons program and coordinates all required support.

(1) The commander nominates personnel to the Theater Contracting Officer for training and appointment as cash for weapons field ordering officers.

(2) The commander nominates personnel to the Resource Management Officer and the Finance Officer for training and appointment as cash for weapons Class A Agents.

(3) The commander establishes procedures and uniform prices for field ordering officers to procure weapons and munitions pursuant to the cash for weapons program.

The Theater Contracting Officer, together with the Resource Management Officer (RMO), trains, appoints, and manages cash for weapons field ordering officers and Class A Agents.

(1) Contracting Officers manage the cash for weapons ordering officers, reporting their purchases IAW the OPLAN contracting annex.

(2) Contracting Officers execute delivery orders or contracts as required for transactions exceeding the \$2,500 obligation authority of cash for weapons field ordering officers.

d. The RMO certifies funding for the cash for weapons program, and, together with the Contracting Officer, trains cash for weapons field ordering officers and Class A Agents.

e. The Finance Officer trains, appoints and manages cash for weapons Class A Agents. The Finance Office issues and replenishes funds for Class A Agents as required.

f. Cash for weapons field ordering officers procure weapons and munitions from the local populace IAW prices and procedures outlined in the cash for weapons instruction published by the responsible unit commander.

g. The field ordering officer procures weapons and munitions at the established prices using Standard Form 44 (SF44).

h. PBO personnel immediately receipt for the weapons and / or munitions by signing the SF44 as the receiving official, then accept the procured items and initiated property accountability procedures. The PBO representative retains a copy of the (SF44)

i. A Class A Agent disburses funds to the seller IAW established program procedures and prices, and signs the SF44. The Class A Agents retains a copy of the SF44.

j. The seller identifies themselves. The field ordering officer annotates this identity on the SF44. The seller signs the SF44 to signify payment received. The seller retains a copy of the SF44.

k. The field ordering officer retains a copy of each SF44. This copy is turned in to the Contracting Office when reconciling accounts.

1. The Theater Contracting Officer reviews all cash for weapons field ordering officer at least bi-weekly.

V-3. Coordinating Instructions.

a. Cash for weapons program instructions must include guidelines for field ordering officers to follow in the event sellers demand anonymity.

b. Field ordering officers are authorized to procure weapons and munitions at the time the U.S. government takes actual possession of the items.

(1) Field ordering officers may not authorize payment for information concerning the whereabouts of weapons and munitions. Sellers will only be paid when the U.S. government physically takes possession of weapons or munitions.

(2) Field ordering officers may not redeem "chits" or other receipts. Program planners must plan for different funding and procedures before implementing a chit system.